

DIGIWIND

ANNEX 1 - GDAŃSK TECH OPEN CALL #1 GUIDELINES FOR APPLICANTS V1.0



GDAŃSK TECH OPEN CALL #1 GUIDELINES FOR APPLICANTS V1.0

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Definitions, Acronyms and Abbreviations

Acronym/ Abbreviation	Title
AI	Artificial Intelligence
B.Eng.	Bachelor of Engineering
B.Sc.	Bachelor of Natural Science
B.Sc. Eng.	Bachelor of Science in Engineering
CET	Central European Time
DEP	Digital Europe Programme
DPO	Data Protection Officer
DTU	Technical University of Denmark
EC	European Commission
ECTS	European Credit Transfer and Accumulation System
Eng.	Engineering
ESR	Evaluation Summary Report
EUR	Euro
GDPR	General Data Protection Regulation
GPA	Grade Point Average
HEIs	Higher Education Institutions
HPC	High Performance Computing
IoT	Internet of Things
M.Sc.	Master of Science
NBP	National Bank of Poland
PG	Gdańsk University of Technology/ Gdańsk Tech
PLN	Polish Złoty
Q&A	Questions and Answers
SEPs	Specialised Education Programs
SMEs	Small and Medium-sized Enterprise

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1. Introduction

This document sets out the guidelines for participating in the Gdańsk Tech Open Call No. 1, part of the DigiWind project — a European initiative funded under the Digital Europe Programme.

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Call identifier: DIGITAL-2022-SKILLS-03 — Specialised education programmes in key capacity areas.

The procedure for awarding and disbursing these scholarships is governed by the official university rules established under the Digital Masters of Wind and Energy Systems (DigiWind) project.

In addition to this document, applicants are invited to become familiar with the official [DigiWind Website](#) and any additional documentation.

2. About DigiWind

[DigiWind](#) is a programme designed to equip Europe's top talent with the advanced digital skills needed to drive innovation in wind and energy systems. Through fee waivers and/or scholarships (customised in each Open Call conditions), DigiWind aims to lower the barriers to high-quality education, enabling highly qualified learners to access learning experiences at European Higher Education Institutes (HEIs).

The programme provides financial support, ensuring that individuals can participate in the Specialised Education Programs (SEPs) offered by DigiWind's partners. DigiWind offers a dynamic and flexible learning environment, with Masters of Science (M.Sc.) and Master courses available both in-person and/or through online/hybrid formats (customised in each Open Call conditions).

By connecting learners with educational opportunities in the wind energy and digital sectors, DigiWind fosters an ecosystem for collaboration, knowledge sharing, and career development. This initiative aims to build a skilled workforce ready to lead Europe's green transition and shape the future of renewable energy.

2.1 DigiWind Team

DigiWind brings together a consortium of five world-leading Higher Education Institutions (HEIs) in the area of wind and energy systems (Technical University of Denmark, Delft University of Technology in the Netherlands, Norwegian University of Science and Technology, Technological University Shannon and Gdansk University of Technology), two SMEs at the intersection of digital technologies and renewable energy (Whiffle and Cadpeople), a Large Enterprise in digital skills and education using augmented reality and virtual reality to scale up the acquisition of knowledge, skills, and competences (Irish Manufacturing Research Ltd.), and an experienced SME, representing a global community to drive impactful communication, dissemination, and exploitation (F6S Network Ireland Limited). To discover more about the team behind DigiWind visit the [partners section](#) on our website.

2.1.1 About Gdańsk University of Technology (Gdańsk Tech)

Gdańsk University of Technology (Politechnika Gdańska) is one of the oldest and most prestigious technical universities in Poland. Known for its strong profile in engineering, science, and technology, Gdańsk Tech contributes to the development of green innovation and digital transformation, both in Poland and internationally.

For more information refer to <https://pg.edu.pl/en>

3. About DigiWind Gdańsk Tech Open Call #1 offer

The **DigiWind Gdańsk Tech Open Call #1** presents an award opportunity for top-performing master's students to accelerate their expertise in the digitalisation of wind and energy systems.

3.1 Funding and Awards

- **Call Architecture:** Scholarships are awarded through a competitive process conducted in two distinct calls.
 - **Open Call #1 (Current):** For students admitted to the first year of study in the winter and summer semesters of the 2025/26 academic year.
 - **Open Call #2 (2027):** For students admitted to the first year of study in the winter and summer semesters of the 2026/27 academic year.
- **Number of Scholarships:** Thirteen (13) scholarships are available under this first call.
- **Award type:** Merit-based academic excellence scholarship funded through the Digital Europe Programme and the University's Scholarship Fund.
- **Financial value:** Each selected beneficiary will receive a one-time lump-sum payment of EUR 5000.
- **Currency conversion:** The scholarship will be disbursed in Polish Zloty (PLN), calculated based on the average exchange rate of the National Bank of Poland (NBP) on the day of the transfer.
- **Disbursement:** The single payment will be disbursed in December 2026 following the announcement of call results and completion of all university administrative formalities.

3.2 Eligible Gdańsk Tech Programme

This call strictly targets students who are already fully enrolled in the following Master of Science program at Gdańsk University of Technology:

- [M.Sc. in Smart Renewable Energy Engineering](#)

3.3 Application Period

Applications will be accepted exclusively through the [F6S Platform](#) starting on 15 July 2026 AT 09:00 CET (Brussels time) and closing on 15 October 2026 at 17:00 CET (Brussels time).

3.3.1 Application Process

The DigiWind scholarship at Gdańsk University of Technology follows a structured process:

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1. Application: Applicants must complete all administrative sections in the open call form and upload the required documentation to the F6S platform during the open call period.

2. Evaluation: A university selection committee appointed by the Rector evaluates applications based on strict academic performance parameters.

3. Selection: The committee submits a ranked list with appropriate justifications to the Rector for final approval.

4. Acceptance: Successful candidates will be officially notified on **16 November 2026** and must accept the placement offer within **5 business days**.

After the acceptance notification process concludes, successful applicants will be invited to sign a [Scholarship Agreement](#) and a [Declaration of Honour](#) to confirm their scholarship.

4. About Gdańsk Tech Scholarships

4.1 Objectives

The core objectives of the DigiWind Gdańsk Tech Open Call #1 initiative are to:

- Recognize and reward students of the M.Sc. in Smart Renewable Energy Engineering programme who achieve high academic results.
- Support students deeply interested and engaged in scientific, research, and innovation activities in wind energy, renewable energy engineering, and digital technologies.
- Motivate students to successfully continue their studies and proactively mitigate student dropout risks.
- Strengthen the overall quality, prestige, and attractiveness of the M.Sc. in Smart Renewable Energy Engineering programme at Gdańsk Tech.

4.2 M.Sc. in Smart Renewable Energy Engineering

The M.Sc. in Smart Renewable Energy Engineering is an innovative master's programme developed at Gdańsk Tech. It prepares modern engineers, project managers, and technical specialists to work with complex renewable energy systems, emphasizing wind energy and digital applications.

The curriculum seamlessly blends renewable energy engineering with advanced digital pillars such as:

- Artificial Intelligence (AI) and Big Data
- Digital Twins and High-Performance Computing (HPC)
- The Internet of Things (IoT)

Students gain robust practical skills in designing, analysing, monitoring, and controlling renewable energy infrastructures, energy storage systems, and sustainable planning models. The curriculum also features a team research project dealing with real-world energy sector challenges. The programme is flexibly structured across two study paths: 4-semester track and a 3-semester track tailored for candidates with a strong related engineering background.

5. Eligibility Criteria

All applicants must meet the following general requirements to be considered eligible for the DigiWind Gdańsk Tech Open Call #1. An eligibility check will be conducted to discard non-compliant proposals.

5.1 General Eligibility Conditions

5.1.1 Academic performance

Scholarships are accessible to students who have completed their initial year/semester milestones as follows:

- **Winter Semester Intakes:** Eligible after completion of the second semester (first year). Evaluation is based on the GPA from the second semester.
- **Summer Semester Intakes:** Eligible after completion of the first semester. Evaluation is based on the GPA from the first semester.

5.1.2 Nationality

Applicants must be a passport holder from an [EU/EEA countries](#) or [Digital Europe Programme](#) (DEP) associated countries (Albania, Bosnia and Herzegovina, Montenegro, Kosovo, North Macedonia, Moldova, Serbia, Turkey, and Ukraine.)

5.1.3 Current Academic Status

Applicants must be actively enrolled in the current Academic Year (AY 2025/26) as regular students in the M.Sc. in Smart Renewable Energy Engineering programme at Gdańsk University of Technology

5.2 Gdańsk Tech Open Call Application Submission

The online submission form must be adequately filled out and submitted via the F6S platform within the official application window (15 July 2026 AT 09:00 CET – 15 October 2026 AT 17:00 CET). **Late submissions or incomplete entries will automatically be rejected.**

5.3 Required Documents

Applicants must upload the following documents through the F6S platform:

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- **Confirmation of Average Grades (Transcript):** A clear digital scan of the official paper transcript issued by the university, verifying the applicant's GPA for the specific required semester (Semester 2 for winter intake; Semester 1 for summer intake).
- **Academic or Scientific Achievements Portfolio (Optional):** A single, consolidated PDF file containing official documents confirming additional academic or scientific activities. This includes participation in research projects, authorship of scientific publications, conference presentations, active membership in research groups/clubs, or other relevant academic activities.

Note: Submission of the academic or scientific achievements portfolio is not mandatory, but it is the sole metric used to determine ranking in the event of tied GPA scores

5.4 Commitment to Diversity, Social and Economic Equality, and Gender Balance

In compliance with Articles 69(2) and 70(3) of the Polish Law on Higher Education and Science, university selection criteria must strictly refer to the applicant's objective academic records. Consequently, demographic or personal attributes cannot be used for differentiation, and the DigiWind Gdańsk Tech scholarships are awarded solely on an objective, merit-based framework.

For students experiencing difficult financial or health situations, independent welfare support paths are provided by the university in accordance with national regulations—specifically Articles 86 and 95 of the Act of July 20, 2018, Law on Higher Education and Science (Journal of Laws 2023, item 742, as amended).

6. Evaluation

6.1 Methodology

All applications must be submitted **EXCLUSIVELY** through the [F6S platform](#).

A complete list of applicants will be compiled, including basic information for statistical and transparency purposes (which will be also shared with the European Commission).

The evaluation process is structured into a transparent, three-step methodology to ensure fairness and compliance:

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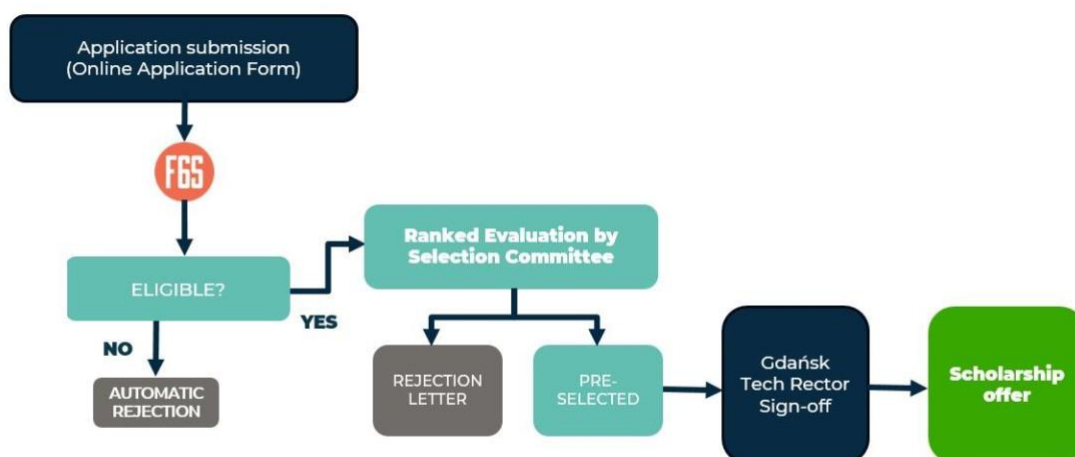


Figure 1. Gdańsk Tech Open Call - Evaluation overview

6.1.1 Admissibility and Eligibility Check

An initial screening will verify the submission requirements. Applications that fail to provide proof of active enrolment, a valid semester GPA transcript, or do not fulfill the required nationality criteria will be discarded.

Table 1. Gdańsk Tech OC - Eligibility criteria

Eligibility Criterion	Met Yes/No (Y/N)	Reason for non-eligibility (if 'N')
1. Academic transcripts	[Y/N]	Transcripts missing.
2. Nationality Eligibility	[Y/N]	Not a passport holder from an eligible country.

3. Application submission and completeness	[Y/N]	Incomplete/inadequately filled form OR not submitted on F6S platform.
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6.1.2 Internal Evaluation by Experts

Applications that pass the eligibility check will undergo an internal evaluation, conducted by a specialized academic Selection Committee appointed directly by the Rector of Gdańsk Tech. This approach ensures a fair, impartial, and thorough assessment of each application.

The collective judgement of the panel ensures that selections are based on recognised academic standards, the strategic objectives of the DigiWind initiative, and the specific requirements outlined in this Open Call.

6.1.2.1 Evaluation Criteria and Ranking

The ranking list is generated under a clear mathematical and performance-based rule set:

Primary Metric (100%): The applicant's Grade Point Average (GPA) from the most recent required semester of study at Gdańsk Tech.

In the case of identical GPA scores among multiple candidates, the ranking order within the tie will be determined based on additional achievements documented in the optional Academic or Scientific Achievements Portfolio (such as participation in research projects, publications, conference presentations, and scientific club activities).

6.1.3 Selection process

Following the close of the evaluation period, the Selection Committee compiles and presents the finalised ranked list of applications with explicit justifications to the Rector. The final decision to award the scholarship is made officially by the Rector.

Successful candidates will be notified via email. Beneficiaries must reply to confirm their acceptance of the placement offer within **5 business days** by replying to the DigiWind Gdańsk Tech Open Call team at pg-opencall@digiwind.org

Evaluation results will be compiled into an **Evaluation Summary Report (ESR)**. Applicants will be notified of the results via email, as follows:

- **For Accepted Applicants:**
 - An Evaluation Summary Report
 - A [Declaration of Honour](#) to be signed
 - A [Scholarship Agreement](#) to be signed
- **For Rejected Applicants:**
 - An Evaluation Summary Report for those who passed the eligibility check and underwent internal evaluation phase.

- A rejection notification to ineligible applications.

6.1.3.1 Reserved List Policy

Qualified candidates who meet performance standards but fall below the 13-beneficiary cut-off will be placed on a **ranked reserve list**. If a selected student declines the offer, resigns, or fails to meet the formal criteria, the scholarship may be reallocated to the next eligible candidate on the ranking list.

6.1.3.2 Redress Process

Applicants who are not satisfied with the evaluation of their application, may submit a **written appeal within three (3) business days** of receiving their result..

Appeals are typically not allowed for disagreements with the academic judgment (score) or if the decision was based on the applicants misunderstanding of the application instructions. Valid grounds for appealing scholarships offer decisions generally focus on errors in the assessment process or claims of discrimination.

All requests for appeal must be sent to Gdańsk Tech Open Call team at pg-opencall@digiwind.org

7. Programme status and disbursement

7.1 Scholarship agreement and payment conditions

The scholarship is paid out as a single lump-sum payment from the University's Scholarship Fund after the announcement of results and the completion of formal documentation. To receive the funding, a selected student must meet two strict conditions on the day of payment:

1. **Retain full and active student rights** (active student status) within the M.Sc. in Smart Renewable Energy Engineering programme.
2. **Sign the formal scholarship agreement**, which constitutes an official annex to the program rules.

Important notice on status maintenance

If a selected student resigns, withdraws from the master's programme, or loses their active student status before the scholarship payment is executed, they fail to meet the mandatory payment conditions. In such cases, the scholarship will be revoked and reallocated to the next eligible candidate on the ranking list.

8. Crafting your application

8.1 Step by step guide

This section provides a detailed walkthrough of the application process. To ensure your application is complete, eligible, and submitted on time, please follow all steps. Carefully read the entire **Guidelines for Applicants** document to fully understand the terms and conditions of this Open Call.

Step 1: Get Started on the F6S Platform

- Create your applicant profile on the F6S platform: <https://www.f6s.com/digiwind-gdansk-tech-open-call-1>
- Review **the reference application form** to familiarise yourself with the questions. This document is for guidance only; your application must be completed directly on the F6S Platform.
- **Optional:** A **live webinar** will be held during the application period to provide guidance and answer questions. Details will be announced on the DigiWind website, social media and F6S Open Call page.

Step 2: Prepare your documentation

Gather and prepare all required supporting documents in **PDF format**. Ensure no printing restrictions are applied to your files.

Mandatory Documents:

- Transcripts of Results
- Academic or Scientific Achievements Portfolio (Optional)

Step 3: Complete and submit your application on the F6S Platform

- **Complete All Sections:** Fill in all parts of the application form directly on the F6S platform.
- **Upload Files:** Ensure all mandatory documents listed above are uploaded.
- **Final Review:** Thoroughly review your application before submission.
- **Submit by Deadline:** Applications must be submitted no later than **15 October 2026 at 17:00 CET**. Late submissions will not be accepted.

9. Timeline



Figure 2. Gdańsk Tech Open Call Timeline

Note: While every effort will be made to adhere to these dates, they are indicative and may be subject to change due to unforeseen circumstances or operational needs. Any significant changes will be communicated via the DigiWind website.

10. General Information

10.1 Data protection

In order to process and evaluate applications, and manage project implementation, the DigiWind consortium will need to collect Personal and Industrial Data.

- F6S Network Ireland Limited will act as Data Controller for data submitted through the F6S platform for these purposes. Please see our privacy policy [here](#).
- A Data Protection Officer (DPO) has been appointed by F6S generally, to ensure compliance with data protection regulations, such as the General Data Protection Regulation (GDPR), and that personal data is collected, processed, and stored in a secure manner.
- The F6S platform's system design and operational procedures ensure that data is managed in compliance with the General Data Protection Regulation (EU) 2016/679 (GDPR).
- Each applicant will accept the F6S terms to ensure compliance. Please refer to <https://www.f6s.com/privacy-policy> to review the F6S platform's privacy policy and data security policy.
- Apart from the F6S platform, data will also be stored in the F6S Google Drive, and in the project repository on Group Office managed by the project coordinator DTU.
- Note that the DigiWind consortium must retain generated data until five years after the balance of the DigiWind project is paid or longer if there are ongoing procedures (such as audits, investigations or litigation). In this case, the data must be kept until their conclusion.

10.2 Confidentiality

Confidentiality obligations:

- Selected applicants are required to maintain confidential any project data, documents, invoices and other materials (in any form) during the implementation of the activities and for 5 years after project completion.
- This confidentiality period can be extended by agreement with the European Commission and the DigiWind consortium.
- Information shared during the project, whether written or spoken, is only considered non-confidential if DigiWind agrees and confirms it in writing within 15 days.
- Confidential information must only be used for project implementation, unless otherwise agreed upon.
- Any information shared during the application stage will be treated as confidential.

10.3 Origin of funds

Once an applicant has been selected for funding, they will be required to sign a dedicated **Scholarship Agreement** with Gdańsk Tech. It is important to note that the funds attached to the DigiWind programme come directly from the funds of the Digital Europe Programme DigiWind project, which has been co-funded by the European Commission. Therefore, the funds remain the property of the European Commission until the payment of the balance, which is managed by the project partners in DigiWind via European Commission Grant Agreement Number 101122836.

The Scholarship Agreement represents a commitment from the sub-grantees who will receive funding. The relationship between sub-grantees and the European Commission through the DigiWind project carries a set of obligations for the sub-grantees with the European Commission. These obligations will be outlined in the Scholarship Agreement, which the selected applicants will need to review and agree to.

It is the responsibility of the sub-grantees to ensure that they fulfil these obligations, and the DigiWind consortium partners will provide guidance and support as needed. All selected applicants should carefully review the terms of the agreement and ensure that they are able to meet their obligations to receive the funding and successfully carry out their programme.

10.4 Disclaimer

While every effort has been made to ensure the accuracy of this document, the DigiWind Consortium reserves the right to make updates to the Guidelines for Applicants. Any significant changes will be officially announced on the DigiWind website and clearly communicated to the Applicants.

11. Contacts

The DigiWind Consortium serves the following support:

- **F6S Online Q&A:** for any questions regarding submission and the Open Call itself – f6s.com/digiwind-gdansk-tech-open-call-1
- **F6S support team:** for any technical issue on the F6S platform - support@f6s.com
- **Gdańsk Tech Open Call Documents:** <https://digiwind.org/open-calls/gdansk-tech-open-call/>

More information at: <https://digiwind.org/open-calls/>

For any other communication need, please contact the Help Desk: pg-opencall@digiwind.org

LEGAL NOTICE

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