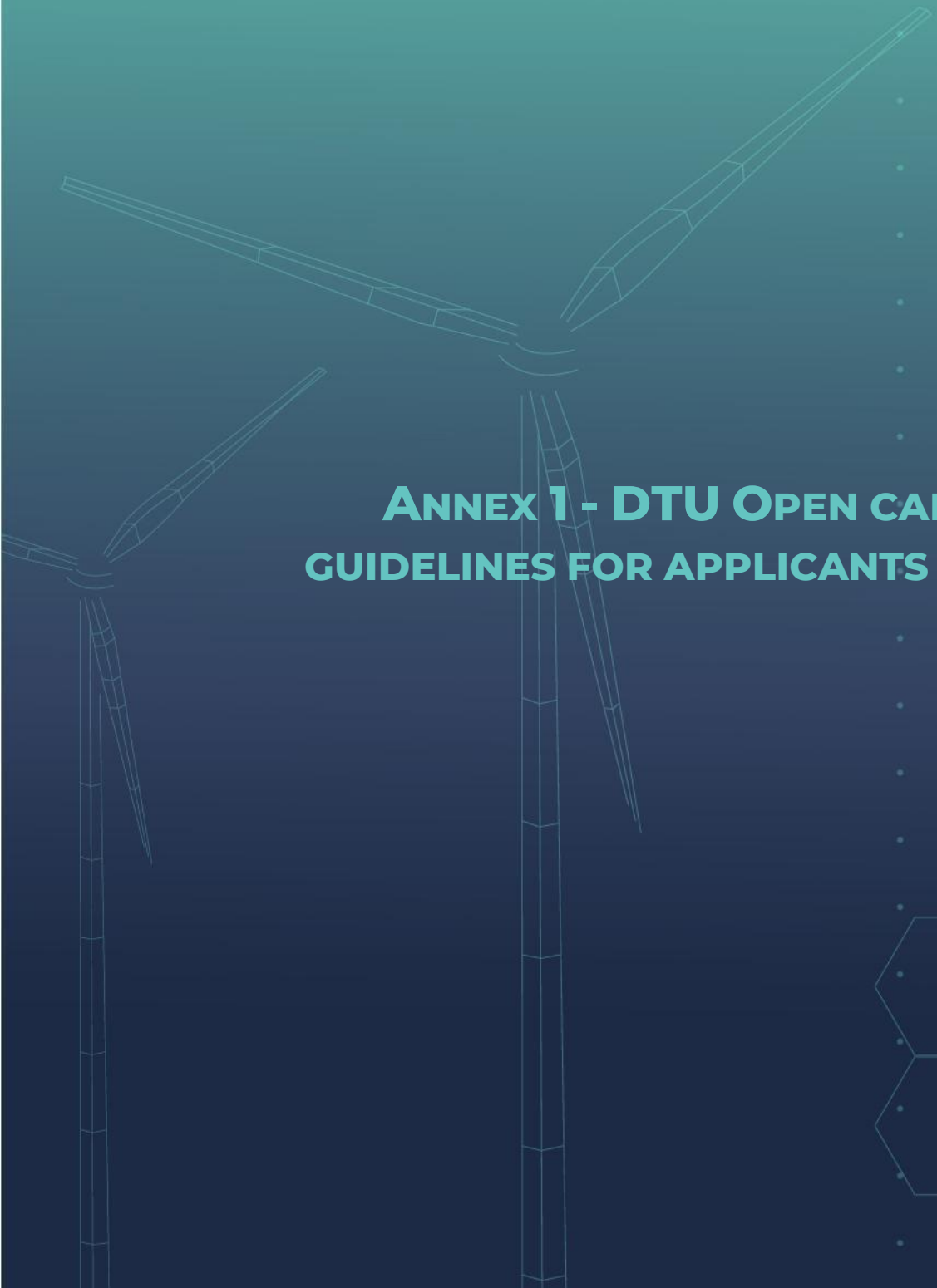
DIGIWIND

Annex 1 - DTU Open call guidelines for applicants V2.0



DTU Open Call 2
Guidelines for Applicants V2.0

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Definitions, Acronyms and Abbreviations

Acronym/ Abbreviation	Title
B.Eng.	Bachelor of Engineering
B.Sc.	Bachelor of Natural Science
B.Sc. Eng.	Bachelor of Science in Engineering
CPR	Danish Civil Registration
CV	Curriculum Vitae
DTU	Danmarks Tekniske Universitet / Technical University of Denmark
EC	European Commission
ECTS	European Credit Transfer and Accumulation System
Eng.	Engineering
ESR	Evaluation Summary Report
HEIs	Higher Education Institutions
M.Sc.	Master of Science
NGOs	Non-Governmental Organisation
R&D	Research & Development
SEPs	Specialised Education Programs
SMEs	Small and Medium-sized Enterprises

1. Introduction

This document sets out the guidelines for participating in the DTU fee waiver Open Call 2, part of the DigiWind project - a European initiative funded under the Digital Europe Programme, Grant Agreement number: 101122836, Call identifier: DIGITAL-2022-SKILLS-03 – Specialised education programmes in key capacity areas.

In addition to this document, applicants are invited to become familiar with the DigiWind Website and the additional documentation available.

2. About DigiWind

DigiWind is a programme designed to equip Europe's top talent with the advanced digital skills needed to drive innovation in wind and energy systems. Through fee waivers and/or scholarships (customised in each Open Call conditions), DigiWind aims to lower the barriers to high-quality education, enabling highly qualified learners to access learning experiences at European Higher Education Institutes (HEIs).

The programme provides financial support for tuition, ensuring that individuals can participate in the Specialised Education Programs (SEPs) offered by DigiWind's partners. DigiWind offers a dynamic and flexible learning environment, with Master of Science (M.Sc). and Master courses available both in-person and/or through online/hybrid formats (customised in each Open Call conditions).

By connecting learners with educational opportunities in the wind energy and digital sectors, DigiWind fosters an ecosystem for collaboration, knowledge sharing, and career development. This initiative aims to build a skilled workforce ready to lead Europe's green transition and shape the future of renewable energy.

2.1 DigiWind Team

DigiWind brings together a consortium of five world-leading Higher Education Institutions (HEIs) in the area of wind and energy systems (Technical University of Denmark, Delft University of Technology in the Netherlands, Norwegian University of Science and Technology, Technological University Shannon and Gdansk University of Technology), two SMEs at the intersection of digital technologies and renewable energy (Whiffle and Cadpeople), a Large Enterprise in digital skills and education using augmented reality and virtual reality to scale up the acquisition of knowledge, skills, and competences (Irish Manufacturing Research Ltd.), and an experienced SME, representing a global community to drive impactful communication, dissemination, and exploitation (F6S Network Ireland Limited). To discover more about the team behind DigiWind visit the partners section on our website.

2.1.1 About Technical University of Denmark (DTU)

Founded in 1829, the Technical University of Denmark (DTU) is one of the Denmark's foremost institutions of higher learning and is internationally recognised as an elite technical university. DTU offers excellent study programmes that give the freedom to pursue passions and translate them into technology with global impact.

Students at DTU benefit from:

- An innovative and open-minded learning environment
- A research-based, industry-related education
- A flexible, modular course structure
- A teacher/researcher-to-student ratio of 1:4
- Access to world-class laboratories, teaching facilities, libraries, and computer resources

DTU's cross-disciplinary programmes emphasise hands-on, project-based learning, enabling students to apply theoretical knowledge to real-life problems.

3. About DigiWind DTU Open Call offer

The **DigiWind DTU Open Call** presents a valuable opportunity for students aspiring to pursue a Master's degree in fields related to the digitalisation of wind and energy systems.

3.1 Funding and Awards

Through this call, selected candidates will receive a **full tuition fee waiver worth €30,000**, covering the costs for the **entire two-year (120 ECTS)** M.Sc. programme at DTU.

Up to **four (4)** fee waivers will be awarded.

3.2 Eligible DTU M.Sc. Programmes

The call targets applicants for the following DTU M.Sc. programmes:

- M.Sc. in Wind Energy
- M.Sc. in Sustainable Energy with the following tracks:
  - M.Sc. in Sustainable Energy Systems
  - M.Sc. in Sustainable Energy Technologies

Selected candidates will be based at **DTU Risø** and **Lyngby Campus in Denmark**, where they will have access to both in-person teaching and flexible digital learning opportunities, fostering a dynamic and comprehensive educational experience.

3.3 Application Period

Applications will be accepted from **1 December 2025 (09:00 CET, Brussels time) until 1 March 2026 (17:00 CET, Brussels time)**.

3.4 Eligibility Requirements

This Open Call is intended for **new applicants** seeking admission to DTU M.Sc. programmes in Wind Energy and Sustainable Energy for the **Autumn 2026 intake**.

3.4.1 Application Process

To be eligible for the fee waiver, applicants must first apply to one of the M.Sc. programmes during the official application period of DTU, which runs from **December 1st to January 15th, 2026**. Only after submitting the M.Sc. application can candidates apply for the DigiWind fee waiver, which will be open from **December 1st to March 1st, 2026**.

Table 1. Summary of Application Deadlines and Process

Step	Action	Application Period
1. DTU M.Sc. Application	Apply to one of the target M.Sc. programmes through the **official DTU admissions system.**	**1 Deceber 2025 – 15 January 2026**
2. DigiWind Fee Waiver Application	Submit the application for the DigiWind fee waiver on the **F6S Platform.**	**1 December 2015 – 1 March 2026**

After the selection process concludes, successful applicants will be invited to sign a sub-grant agreement and complete their enrolment in the selected DTU master's programme.

3.4.2 Nationality

Fee waivers are available **exclusively** to applicants who are citizens of the following countries that are a part of the Digital Europe Programme:

- Albania
- Bosnia and Herzegovina
- Kosovo
- Moldova
- Montenegro
- North Macedonia
- Serbia
- Türkiye
- Ukraine

Note: *EU/EEA citizens are not required to pay tuition fees for degree programmes in Denmark, as their fees are covered by the Danish state. Therefore, they are not eligible for this Open Call.*

3.4.3 Academic/Professional Background

Applicants must hold one of the following degrees obtained at an internationally recognised university/higher education institution: Bachelor of Science in Engineering (B.Sc. Eng.), Bachelor of Engineering (B.Eng.), Bachelor of Natural Science (B.Sc.).

Note: *DTU does not admit students with an interdisciplinary bachelor's degree or those with only a minor in Engineering or Natural Science.*

3.4.4 English Language Competency

All applicants must demonstrate certified English language proficiency with an official score report from one of the following: IELTS (minimum score: 6.5), TOEFL (minimum score: 88), Cambridge English (minimum score: 180).

Note: *English is the official language of both the DigiWind DTU Open Call and the entire Master's programme. Applications submitted in any other language will not be considered.*

4. About DTU Fee waivers for M.Sc. programmes

4.1 Objectives

- **Promote global access to high-quality wind energy education through digital learning**

  To expand access to DTU's elite wind energy education for talented non-EU students by offering fee waivers that support hybrid learning - combining in-person research at DTU Risø Campus with advanced digital course modules - thereby aligning with the DigiWind initiative's commitment to inclusive, global digital education in sustainable technologies.

- **Support capacity building in digitalisation and system integration within the global wind energy sector**

  To equip the next generation of engineers and researchers with strong theoretical foundations and digital competencies in wind energy systems, including modelling, simulation, and control, through DTU's M.Sc. programmes - contributing to the digital transformation of renewable energy worldwide.

- **Foster diversity and excellence in applied research on digital wind and energy systems**

  To attract high-performing students from diverse geographic and academic backgrounds to conduct master's-level research that aligns with DTU Wind's priorities in digital wind technology - such as smart operation, data-driven forecasting, and system optimisation - using DTU's world-class digital tools and research infrastructure.

- **Strengthen global partnerships and innovation networks through education**

  To enable strong international collaboration and innovation by integrating fee-waiver recipients into DTU Wind's academic and industrial ecosystems, where they will engage in cross-disciplinary, digitally supported projects that address real-world wind energy challenges with global impact.

4.2 DTU M.Sc. Programmes

4.2.1 M.Sc. in Wind Energy

The M.Sc. in Wind Energy at the Technical University of Denmark (DTU) is a two-year, full-time graduate programme (120 ECTS) taught entirely in English. It is one of the world's most established and respected master's programmes in the field, reflecting Denmark's global leadership in wind energy research and development.

The programme is hosted by DTU Wind and Energy Systems, a globally recognised research department with strong ties to industry and government, offering students access to cutting-edge facilities, world-class research teams, and real-world projects.

4.2.1.1 Programme Structure

The M.Sc. in Wind Energy is designed to combine theoretical foundations with hands-on experience. It includes the following components:

- Programme-specific courses (core + technical electives): 50 ECTS
- Electives: 30 ECTS
- Master's thesis: 30 ECTS
- Optional: up to 10 ECTS in foundation courses for students lacking prerequisites

This modular structure allows to tailor the programme to the students' interests, with the option to pursue a specialisation that can appear on their diploma.

Detailed curriculum information for the M.Sc. in Wind Energy programme is available on DTU's official website: https://www.dtu.dk/english/education/graduate/msc-programmes/wind-energy/curriculum

4.2.1.2 Admission Requirements

- Relevant B.Sc. in Engineering, Bachelor in Engineering, or B.Sc in Natural Sciences (e.g., Mechanical, Electrical, Energy).
- Foundational knowledge in physics, mathematics, and engineering principles.
- English language proficiency (IELTS, TOEFL, Cambridge)
- Depending on the student's academic background, they may need to take up to 30 ECTS in supplementary courses.
- Detailed prerequisites for the M.Sc. in Wind Energy programme are available on DTU's official website: https://www.dtu.dk/english/education/graduate/msc-programmes/wind-energy/prerequisites

4.2.1.3 Learning Environment

The DTU learning approach is hands-on and interdisciplinary, combining:

- Lectures, lab sessions, and real-world project work.
- Access to cutting-edge facilities including wind tunnels, large-scale testing,

and modelling labs.

- Strong collaboration with leading companies in the wind industry.
- Students are based primarily at DTU Risø Campus in Roskilde, a centre for sustainable energy research.

4.2.1.4 Specialisations

Available specialisation tracks include:

- Mechanics & Aerodynamics
- Mechanics of Materials & Structures
- Offshore Wind Energy
- Electrical Wind Turbine Systems / Technology
- Digitalisation in Wind Energy

If the student's selected electives fulfil the specialisation requirements, the track will be noted on their diploma.

Important note for DigiWind fee-waiver applicants: *Students awarded a DigiWind fee waiver are required to select a specialisation that strengthens advanced digital skills. For this programme, this corresponds to the Digitalisation in Wind Energy specialisation.*

4.2.1.5 Career Prospects

Graduates of the programme pursue careers in the following areas:

- Wind turbine design and development
- Offshore wind farm planning and execution
- Grid integration, forecasting, and digital control
- Research roles in academia or R&D departments

Top employers: Vestas, Siemens Gamesa, Ørsted, DNV, and many others. The programme also serves as a strong foundation for a Ph.D. in Wind or Energy Systems.

4.2.2 M.Sc. in Sustainable Energy

DTU offers two related programmes: M.Sc. in Sustainable Energy Technologies, and M.Sc. in Sustainable Energy Systems. Both are two-year, fulltime master's programmes totalling 120 ECTS and are taught in English.

M.Sc. in Sustainable Energy Technologies

Focuses on sustainable energy technologies - such as biofuels, solar, thermal conversion, energy storage, and integration of multiple renewables.

Specialisations include:

- Bio-based Fuels
- Chemical Energy Conversion & Storage
- Solar Energy
- Thermal Energy Conversion & Storage
- Wind Energy (via elective tracks or joint programmes)

Important note for DigiWind fee-waiver applicants: *Students awarded a DigiWind fee waiver are required to select a specialisation that strengthens advanced digital skills. For this programme, this corresponds to the Wind Energy specialisation.*

M.Sc. in Sustainable Energy Systems

Emphasizes the integration and optimal operation of large-scale energy systems (electricity, heat, gas, hydrogen, transport systems). Uses modelling, digitalization, socio-economic analysis, and machine learning.

Specialisations include:

- Digital Energy Systems
- Energy System Analysis
- Energy-efficient Buildings

This also includes joint international programmes such as European Wind Energy Master, N5T, etc.

Important note for DigiWind fee-waiver applicants: *Students awarded a DigiWind fee waiver are required to select a specialisation that strengthens advanced digital skills. For this programme, this corresponds to the Digital Energy Systems specialisation.*

4.2.2.1 Programme Structure

Both programmes share the same ECTS framework:

- Programme-specific courses (core + technical electives): ≈ 50 ECTS

- Electives (free choice across DTU M.Sc. catalogue): 30 ECTS
- Master's Thesis: 30 ECTS
- Optional up to 10 ECTS supplementary polytechnical foundation courses.

Electives may also include programme-specific courses beyond the minimum, and up to 10 ECTS from DTU bachelor-level or external M.Sc. courses may be counted.

Detailed curriculum information for the M.Sc. in Energy Systems programme is available on DTU's official website:

- M.Sc. in Sustainable Energy Systems: https://www.dtu.dk/english/education/graduate/msc-programmes/sustainable-energy-systems/curriculum
- M.Sc. in Sustainable Energy Technologies: https://www.dtu.dk/english/education/graduate/msc-programmes/sustainable-energy-technologies/curriculum

4.2.2.2 Admission Requirements

- Relevant B.Sc. in Engineering, Bachelor in Engineering, or B.Sc. in Natural Sciences (e.g., Mechanical, Electrical, Energy).
- Foundational knowledge in physics, mathematics, and engineering principles.
- English language proficiency (IELTS, TOEFL, Cambridge)
- Depending on the student's academic background, they may need to take up to 30 ECTS in supplementary courses.
- Detailed prerequisites for the M.Sc. in Sustainable Energy programmes are available on DTU's official website:
  - M.Sc. in Sustainable Energy Systems: https://www.dtu.dk/english/education/graduate/msc-programmes/sustainable-energy-systems/prerequisites
  - M.Sc. in Sustainable Energy Technologies: https://www.dtu.dk/english/education/graduate/msc-programmes/sustainable-energy-technologies/prerequisites

4.2.2.3 Learning Environment

The DTU learning approach is hands-on and interdisciplinary, combining:

- Lectures, lab sessions, and real-world project work.
- Access to cutting-edge facilities including wind tunnels, large-scale testing, and modelling labs.
- Strong collaboration with leading companies in the wind industry.
- Students are based primarily at DTU Lyngby Campus, a centre for sustainable

energy research.

4.2.2.4 Career Prospects

Graduates of the programme pursue careers in the following areas:

- Implementation of sustainable energy technologies or system solutions.
- Energy systems modelling, planning, and optimization.
- Consultancy, utilities, regulators, NGOs, energy authorities, or research institutes.
- Ph.D. opportunities - either regular or industrial Ph.Ds. - at DTU or partner institutions.

Employers include Ørsted, Energinet.dk, Danish Energy Agency, consultancy firms and international organisations.

Additional information

Additional information about the DTU rules for admission to M.Sc. and important deadlines can be found here: Apply for a Master's at DTU with a degree acquired outside Denmark.

Note: *The tuition fee for paying students enrolled in a DTU study programme is 7,500 EUR per semester. This means that the total amount of tuition fees for 2 years of M.Sc. studies is 30,000 EUR. More information here.*

5. Eligibility Criteria

All applicants must meet the following general requirements to be considered eligible for the DigiWind DTU Open Call. An eligibility check will be conducted to discard non-compliant proposals.

5.1 General Eligibility Conditions

5.1.1 Academic/Professional Background

Applicants must hold a **Bachelor of Science in Engineering (B.Sc. Eng.), Bachelor of Engineering (B.Eng.) or a Bachelor of Natural Science (B.Sc.)** degree obtained at an internationally recognised university/higher education institution.

Note: *DTU does not admit students with an interdisciplinary bachelor's degree or those with only a minor in Engineering or Natural Science.*

- Detailed Academic/Professional Background for the **M.Sc. in Wind Energy** programme are available on DTU's official website: https://www.dtu.dk/english/education/graduate/msc-programmes/wind-energy/prerequisites
- Detailed Academic/Professional Background for the **M.Sc. in Sustainable Energy** programmes are available on DTU's official website:
  - M.Sc. in Sustainable Energy Systems: https://www.dtu.dk/english/education/graduate/msc-programmes/sustainable-energy-systems/prerequisites
  - M.Sc. in Sustainable Energy Technologies: https://www.dtu.dk/english/education/graduate/msc-programmes/sustainable-energy-technologies/prerequisites

5.1.2 Nationality

Applicants must be a passport holder from one of the following countries:

- Albania
- Bosnia and Herzegovina
- Kosovo
- Moldova
- Montenegro
- North Macedonia
- Serbia
- Türkiye
- Ukraine

Note: *EU/EEA citizens are not required to pay tuition fees for degree programmes in Denmark, as their fees are covered by the Danish state. Therefore, they are not eligible for this Open Call.*

5.1.3 English Language Competency

All applicants must demonstrate certified English language proficiency with an official score report from one of the following tests:

- **IELTS Academic** (computer-based, paper-based, or online): Minimum overall score of 6.5
- **TOEFL iBT** (including the Internet-based test, Special Home Edition, or Paper Edition): Minimum score of 88
- **Cambridge English** (C1 Advanced - CAE or C2 Proficiency – CPE): Minimum overall score of 180

Note: *Documentation for the English language competency is not required for native English speakers. English is the official language of both the DigiWind DTU Open Call and the entire Master's programme. Applications submitted in any other language will not be considered.*

5.1.4 Application Prerequisites

To be eligible, applicants must first have submitted an **application to a relevant DTU Master's programme (Application Links)**. Proof of submission is required.

5.2 DTU Open Call Application Submission

The **online submission** form must be adequately filled in and submitted via the F6S Platform within the official submission period (1 December 2015 – 1 March 2026).

5.3 Required Documents

The following documents must be submitted through the F6S platform by the deadline:

a. **Degree Certificates:** Original or certified copy of Degree Awards.
b. **Transcripts of Results:** Transcripts for all relevant higher education degrees.
c. **Proof of DTU Master Application Submission:** Acknowledgement or confirmation email showing that a Master's programme application has been submitted to DTU.
d. **Curriculum Vitae (CV):** A detailed CV outlining academic history, professional

experience, skills, and relevant achievements.

e. **Personal statement:** A statement (max. 3 pages) explaining motivation for applying, interest in the programme, and how applicants background aligns with the Master programme.

f. **English Language Certificate:** Certified evidence of English proficiency meeting the specified minimum scores above.

5.4 Commitment to Diversity, Social and Economic Equality, and Gender Balance

DigiWind and DTU are committed to promoting diversity, social and economic equality, and gender balance in all aspects of this open call. We particularly encourage applications from women, individuals from economically disadvantaged backgrounds, and those who can contribute to the cultural and demographic diversity of the wind energy field.

As part of our selection process, applicants will have the option to provide information on gender, age, and socio-economic background. These factors will be positively considered during evaluation, in line with our commitment to supporting a diverse student body. The selection committee will include members with awareness of bias and inclusion, guided by best practices such as the GEAR action toolkit.

Note: *All information provided regarding gender, age, and social background will be collected voluntarily and treated confidentially in accordance with GDPR/Data Privacy regulations. These data will be used solely to inform our diversity monitoring and inclusive selection measures.*

6. Evaluation

6.1 Methodology

All applications must be submitted **EXCLUSIVELY though the** F6S platform**.**

A complete list of applicants will be compiled, including basic information for statistical and transparency purposes (which will be also shared with the European Commission).

Application submission will close on **March 1st, 2025, at 17:00 CET**. There will be no deadline extensions.

The evaluation process for the DigiWind DTU Open Call is structured in a **three-step methodology** to ensure a fair, transparent, and thorough assessment of all applications as follow: **(1)** Admissibility and eligibility check; **(2)** Internal evaluation by experts; and **(3)** Ranking and selection of applicants. The process is represented in Figure 1.

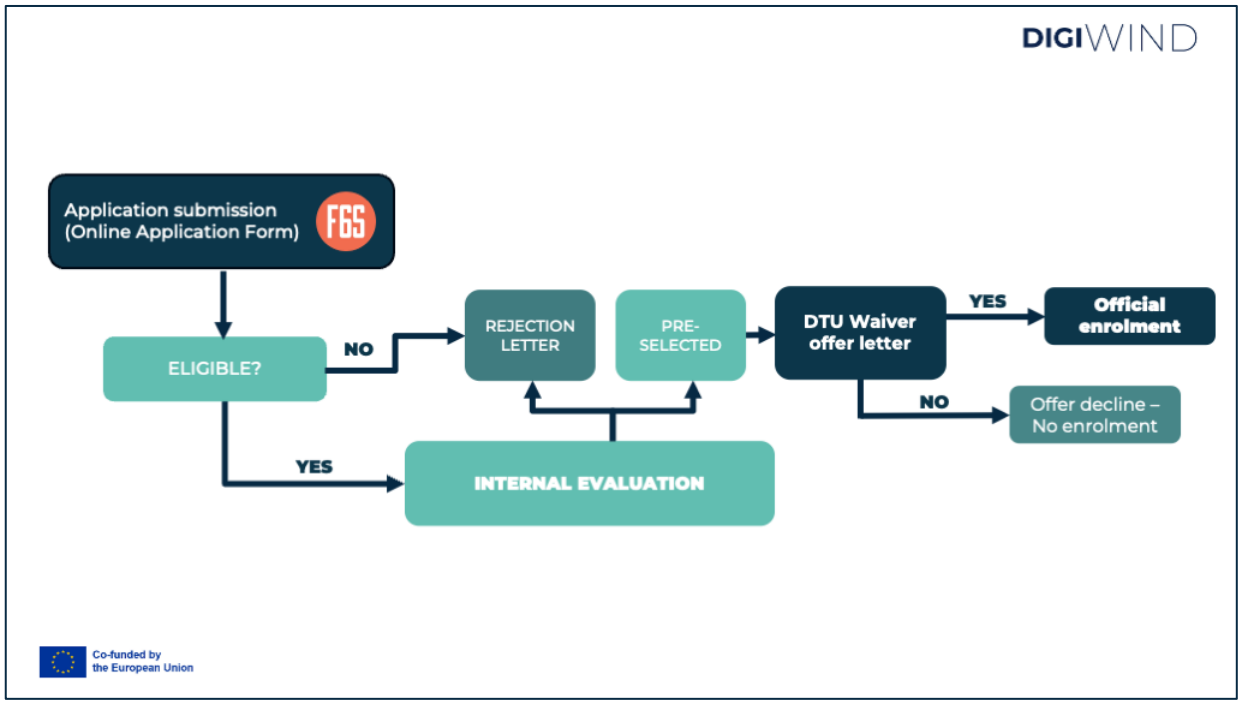

Figure 1. DTU Open Call - Evaluation overview

6.1.1 Admissibility and Eligibility Check

An initial admissibility and eligibility verification will be done to filter out and discard non-eligible applications. An application is only considered eligible if it meets all the eligibility criteria and requirements listed in Section 5, related with: academic background, nationality, and application to a relevant DTU Master's programme, as

well as the submission of all required documents, among others. Table 2 presents the Eligibility checklist.

The eligibility check enables the establishment of a shortlist of applications to be evaluated in the next step of the evaluation process.

Applications marked as non-eligible (for not meeting one or more of the admissibility and eligibility criteria) will receive a rejection letter with a justification.

Table 2. DTU Open Call - Eligibility check

Eligibility Criterion	Met Yes/No (Y/N)	Reason for non-eligibility (if 'N')
1. Academic Background	[Y/N]	Insufficient academic qualification based on applicant's grades (GPA or equivalent) that awarded the applicant's bachelor's degree as well as the applicant's extracurricular research experiences or publications, relevant work experience, relevant teaching experience, awards from competitions and extracurricular activities.
2. Nationality Eligibility	[Y/N]	Not a passport holder from an eligible country.
3. English Language Competency	[Y/N]	Insufficient English language score OR no certified evidence provided.
4. Application Submission and completeness	[Y/N]	Incomplete/inadequately filled form OR not submitted on F6S platform.
5. Required Documentation		
5.1 Original or certified copy of Degree awards provided	[Y/N]	Degree awards missing/not certified.
5.2 Transcript of results provided	[Y/N]	Transcripts missing.
5.3 Proof of DTU Master Application Submission	[Y/N]	Acknowledgement of received application from DTU missing.
5.4 CV	[Y/N]	CV missing
5.5 Personal Statement	[Y/N]	Personal statement / cover letter missing.

6.1.2 Internal Evaluation by Experts

Applications that pass the eligibility check will undergo an internal evaluation, conducted by a panel of three experts from DTU Wind and Energy Systems. This approach is preferred because it ensures a fair, impartial, and thorough assessment of each application, leveraging the diverse expertise within the faculty. The panel is comprised of senior academics and researchers with extensive experience in wind energy, sustainable energy systems, digitalisation in energy, and international education. Panel members possess a strong track record in research, supervision of M.Sc. and Ph.D. students, and active collaboration with industry; together they bring

in-depth knowledge of the programme content, and the skills needed for success in this field. To further support fairness and mitigate potential biases, the panel is selected to reflect gender balance and diversity, as well as familiarity with best practices in inclusive evaluation. The collective judgement of the panel ensures that selections are based on recognised academic standards, the strategic objectives of the DigiWind initiative, and the specific requirements outlined in this Open Call.

6.1.2.1 Evaluation Criteria and Scoring

Only eligible candidates will be evaluated. Successful candidates must reach an **evaluation threshold of 70%.**

Table 3. DTU Open Call - Evaluation criteria

Percentage	Criteria
65%	Relevant qualification(s)
25%	Positive mindset towards green-digital energy transition in Europe
10%	Commitment to Diversity, Equality and Gender balance

In the event of a tie between applicants with identical overall scores, the selection will be determined by sequentially applying the weighted criteria in order of importance: first by Relevant Qualifications (65%), then by Positive Mindset towards the green-digital energy transition (25%), and finally by Commitment to Diversity, Equality, and Gender Balance (10%). If a tie still remains, the selection committee may conduct a brief interview as a final tie-breaker.

6.1.3 Ranking and Selection process

Following the expert's evaluation, all eligible applicants will be ranked according to their final assessment scores. Fee waivers will be awarded based on this **order of merit**, beginning with the highest-ranked candidates.

Evaluation results will be compiled into an **Evaluation Summary Report (ESR)**. Applicants will be notified of the results via email, as follows:

- **For Accepted Applicants:**
  - An Evaluation Summary Report.
  - A formal waiver offer letter
  - An invitation to proceed to the enrolment phase and following steps.
- **For Rejected Applicants:**

- An Evaluation Summary Report for those who passed the eligibility check and underwent internal evaluation phase.
- A rejection letter to ineligible applications.

Successful applicants must **confirm their acceptance** of the formal fee waiver offer **within five (5) business days** by replying to the DigiWind DTU Open Call team at dtuopencall@digiwind.org

6.1.3.1 Reserved List Policy

If the number of qualified applicants exceeds the available fee waivers, candidates who meet the quality threshold but fall below the offer cut-off will be placed on a **reserve list**, ranked by score. Applicants on the reserve list may receive a waiver offer if selected candidates decline or fail to accept their offer within the stipulated deadline.

6.1.3.2 Redress Process

Applicants who are not satisfied with the evaluation of their application, may submit a **written appeal within three (3) business days** of receiving their result. Appeals will be reviewed by a panel, chaired by the DTU DigiWind representative, the Project Officer and one external member.

Appeals are typically not allowed for disagreements with the academic judgment (score) or if the decision was based on the applicants misunderstanding of the application instructions. Valid grounds for appealing a fee waiver offer decision generally focus on errors in the assessment process or claims of discrimination.

All requests for appeal must be sent to the DigiWind DTU Open Call team at dtuopencall@digiwind.org

7. Programme Enrolment

To secure your **DigiWind tuition fee waiver**, you'll need to formally accept the offer by signing and returning the Waiver Offer Letter and the Declaration of Honour **within five (5) business days** of receiving the email from the DigiWind Open Call team. The acceptance confirms your agreement to the **academic and participation conditions** designed to ensure your success in the programme. These conditions include:

- Maintaining a **minimum GPA of 8**.
- Completing your Master's degree within **22 months**.
- Adhering to the **specified course requirements for digital skills**.
- Actively participating in **student ambassador activities**.

Once your **DTU Open Call tuition fee waiver** is accepted, you'll be directly enrolled in your chosen M.Sc. programme, either **Wind Energy** or **Sustainable Energy**, as your admission will already be confirmed. You'll then gain access to the **DTU student platform**, which provides essential guidelines on **course registration, student accommodation, and orientation activities**. For more detailed information on the processes following your DTU application, please refer here.

Your commitment to academic progress and fulfilling the waiver conditions will be **reviewed after each semester**. Your continued exemption from tuition fees is contingent upon meeting these standards throughout your studies. You'll also receive comprehensive guidance and access to **DTU student services** to support you in successfully completing the programme. If academic performance falls below requirements, DTU will provide remediation opportunities, including re-examination attempts and academic support services, before considering waiver discontinuation. Fee waiver termination would only occur as a last resort after multiple semesters of poor performance or exhaustion of available remediation options.

8. Crafting your Application

8.1 Step by Step Guide

This section provides a detailed walkthrough of the application process. To ensure your application is complete, eligible, and submitted on time, please follow all steps carefully.

Please note that **only applicants who hold a valid passport from the eligible countries** (as listed in Section 5.1.2) and **who have applied to a relevant DTU Master's programme** may apply to this Open Call.

Carefully read the entire **Guidelines for Applicants** document to fully understand the terms and conditions of this Open Call.

Step 1: Apply to a DTU Master's Programme (Mandatory Prerequisite)

Before beginning the Open Call application, you **must** submit an application to a **relevant DTU M.Sc. programme** (1st December 2025 – 15th January 2026). This is a compulsory eligibility requirement.

- Visit the DTU admissions portal and complete your M.Sc. application according to DTU's instructions.
- Once submitted, obtain your Proof of DTU Master's Application Submission (e.g., confirmation email, application ID, or screenshot).

Step 2: Get Started on the F6S Platform

- Create your applicant profile on the F6S platform: https://www.f6s.com/digiwind-dtu-open-call-2/apply
- Review the **Reference** Application Form to familiarise yourself with the administrative questions. *(This document is for guidance only; your application must be completed directly on the* F6S Platform*)*.
- **Optional:** Two **live webinars** will be held during the application period to provide guidance and answer questions. Details will be announced on the DigiWind website, social media and F6S Open Call page.

Step 3: Prepare Your Documentation

Gather and prepare all required supporting documents in **PDF format**. Ensure no printing restrictions are applied to your files.

Mandatory Documents:

- Degree Awards
- Transcripts of Results
- Proof of DTU Master Application Submission
- Curriculum Vitae (CV)
- Personal statement
- English Language Competency

If selected, you will be required to sign the following:

- **Waiver Offer Letter -** this letter grants a conditional full tuition fee waiver for your specified DTU M.Sc. programme and outlining conditions regarding academic performance, programme completion within 22 months, adherence to curriculum, self-sufficiency for living costs, and participation in promotional activities for DTU. You must accept the offer within five (5) business days.
- **Declaration of Honour -** confirming your acceptance of all Open Call conditions.

Step 4: Complete and Submit Your Application on the F6S Platform

- Complete all sections of the application form directly on the F6S platform.
- Upload all mandatory documents.
- Thoroughly review your entire application before final submission.
- Submit your application on the F6S platform no later than the **official deadline (01st December, 2025 – 1st March, 2026)**. *(Late submissions cannot be accepted).*

9. Timeline

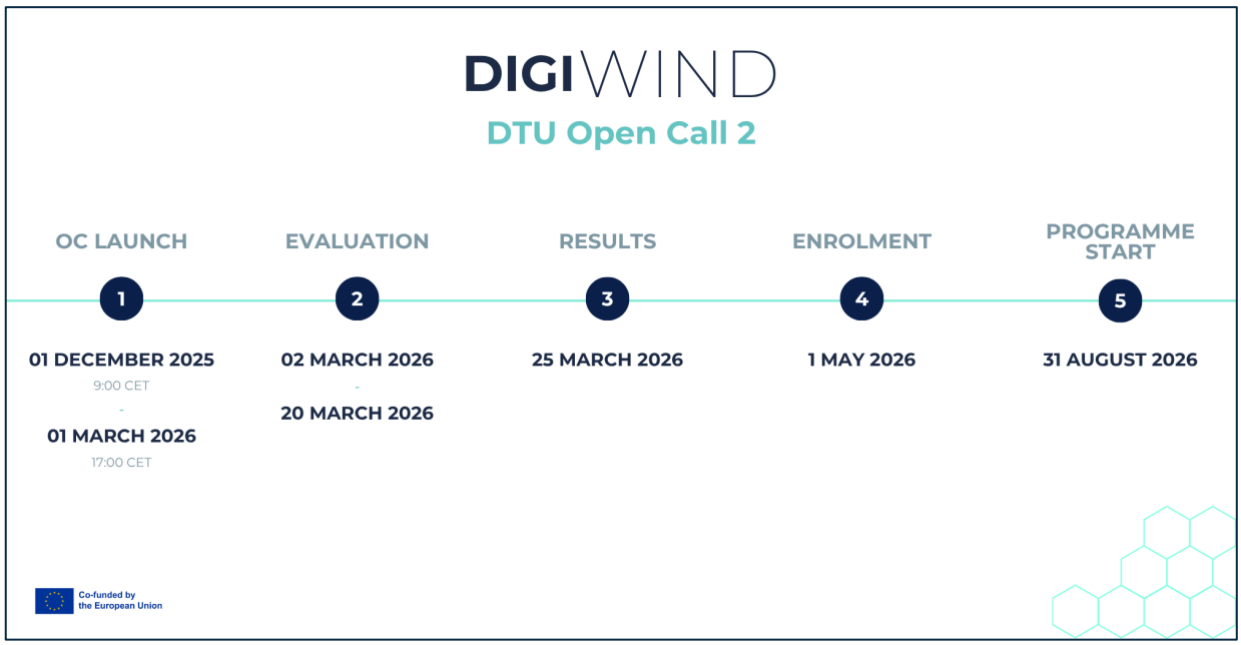

Figure 2. DTU Open Call 2 Timeline

Practical Note: While every effort will be made to adhere to these dates, they are indicative and may be subject to change due to unforeseen circumstances or operational needs. Any significant changes will be communicated via the DigiWind website.

10. General Information

10.1 Data protection

In order to process and evaluate applications, and manage project implementation, the DigiWind consortium will need to collect Personal and Industrial Data.

- F6S Network Ireland Limited will act as Data Controller for data submitted through the F6S platform for these purposes. Please see our privacy policy here.
- A Data Protection Officer (DPO) has been appointed by F6S generally, to ensure compliance with data protection regulations, such as the General Data Protection Regulation (GDPR), and that personal data is collected, processed, and stored in a secure manner.
- The F6S platform's system design and operational procedures ensure that data is managed in compliance with the General Data Protection Regulation (EU) 2016/679 (GDPR).
- Each applicant will accept the F6S terms to ensure compliance. Please refer to https://www.f6s.com/privacy-policy to review the F6S platform's privacy policy and data security policy.
- Apart from the F6S platform, data will also be stored in the F6S Google Drive, and in the project repository on Group Office managed by the project coordinator DTU.
- Note that the DigiWind consortium must retain generated data until five years after the balance of the DigiWind project is paid or longer if there are ongoing procedures (such as audits, investigations or litigation). In this case, the data must be kept until their conclusion.

10.2 Confidentiality

Confidentiality obligations:

- Selected applicants are required to maintain confidential any project data, documents, invoices and other materials (in any form) during the implementation of the activities and for 5 years after project completion.
- This confidentiality period can be extended by agreement with the EC and the DigiWind consortium.
- Information shared during the project, whether written or spoken, is only considered non-confidential if DigiWind agrees and confirms it in writing within 15 days.
- Confidential information must only be used for project implementation, unless otherwise agreed upon.
- Any information shared during the application stage will be treated as confidential.

10.3 Origin of funds

Once an applicant has been selected for funding, they will be required to sign a dedicated DTU Postgraduate Research Student/Supervisor Learner Agreement (Waiver offer letter) with the HEI. It is important to note that the funds attached to the Learner Agreement come directly from the funds of the Digital Europe Programme DigiWind project, which has been co-funded by the European Commission. Therefore, the funds remain the property of the EC until the payment of the balance, which is managed by the project partners in DigiWind via European Commission Grant Agreement Number 101122836.

The Learner Agreement represents a commitment from both the DigiWind project and the sub-grantees who will receive funding. The relationship between sub-grantees and the European Commission through the DigiWind project carries a set of obligations for the sub-grantees with the European Commission. These obligations will be outlined in the Learner Agreement, which the selected applicants will need to review and agree to.

It is the responsibility of the sub-grantees to ensure that they fulfil these obligations, and the DigiWind consortium partners will provide guidance and support as needed. All selected applicants should carefully review the terms of the agreement and ensure that they are able to meet their obligations to receive the funding and successfully carry out their programme.

10.4 Visa requirements

For non-EU/EEA applicants, a **residence and work permit for students (ST1 form)** is required for stays exceeding 90 days. The process for obtaining this permit is initiated by DTU once they have received your **first tuition fee instalment**.

Following this, DTU will provide you with a unique **username and password** to access the online residence permit application portal at **New to Denmark**. This platform is where your application will be processed. You will receive comprehensive information and guidance regarding the residence permit application directly through this portal.

It's important to note that the ST1 application involves two parts: one completed by DTU as your host institution and the other by you as the applicant. You will be guided through filling in your section and submitting all necessary documentation.

For further details please refer to the additional information available here.

10.5 Health Insurance

All residents in Denmark, including international students enrolled in long-term programmes and registered with a Danish Civil Registration (CPR) number, have access to free public healthcare. This covers medical treatments, hospital care, and

general practitioner visits. It is, however, the responsibility of the student to ensure they have adequate health insurance coverage for any period prior to obtaining their CPR and yellow health insurance card, as well as for services not covered by Danish public health insurance (such as dental care, repatriation, or travel outside Denmark).

10.6 European Credit Transfer and Accumulation System (ECTS)

The European Credit Transfer and Accumulation System (ECTS) is a tool of the European Higher Education Area for making studies and courses more transparent. It helps students to move between countries and to have their academic qualifications and study periods abroad recognised.

ECTS allows credits taken at one higher education institution to be counted towards a qualification studied for at another. ECTS credits represent learning based on defined learning outcomes and their associated workload.

ECTS enhances the flexibility of study programmes for students. It also supports the planning, delivery and evaluation of higher education programmes. It is a central tool in the Bologna Process, which aims to make national education systems more comparable internationally. ECTS also helps make other documents, such as the Diploma Supplement, clearer and easier to use in different countries.

ECTS has been adopted by most of the countries in the European Higher Education Area as the national credit system and is increasingly used elsewhere.

For more information on ECTS please refer to the European Education Area website.

10.7 Disclaimer

While every effort has been made to ensure the accuracy of this document, the DigiWind Consortium reserves the right to make updates to the Guidelines for Applicants. Any significant changes will be officially announced on the DigiWind website and clearly communicated to the Applicants.

11. Contacts

The DigiWind Consortium serves the following support:

- **F6S Online Q&A:** for any questions regarding submission and the Open Call itself - https://www.f6s.com/digiwind-dtu-open-call-2/discuss
- **F6S support team:** for any technical issue on the F6S platform - support@f6s.com
- **DTU Open Call Documents:** https://digiwind.org/open-calls/dtu-open-call-2/

More information at: https://digiwind.org/open-calls/

For any other communication need, please contact the Help Desk: dtu-opencall@digiwind.org