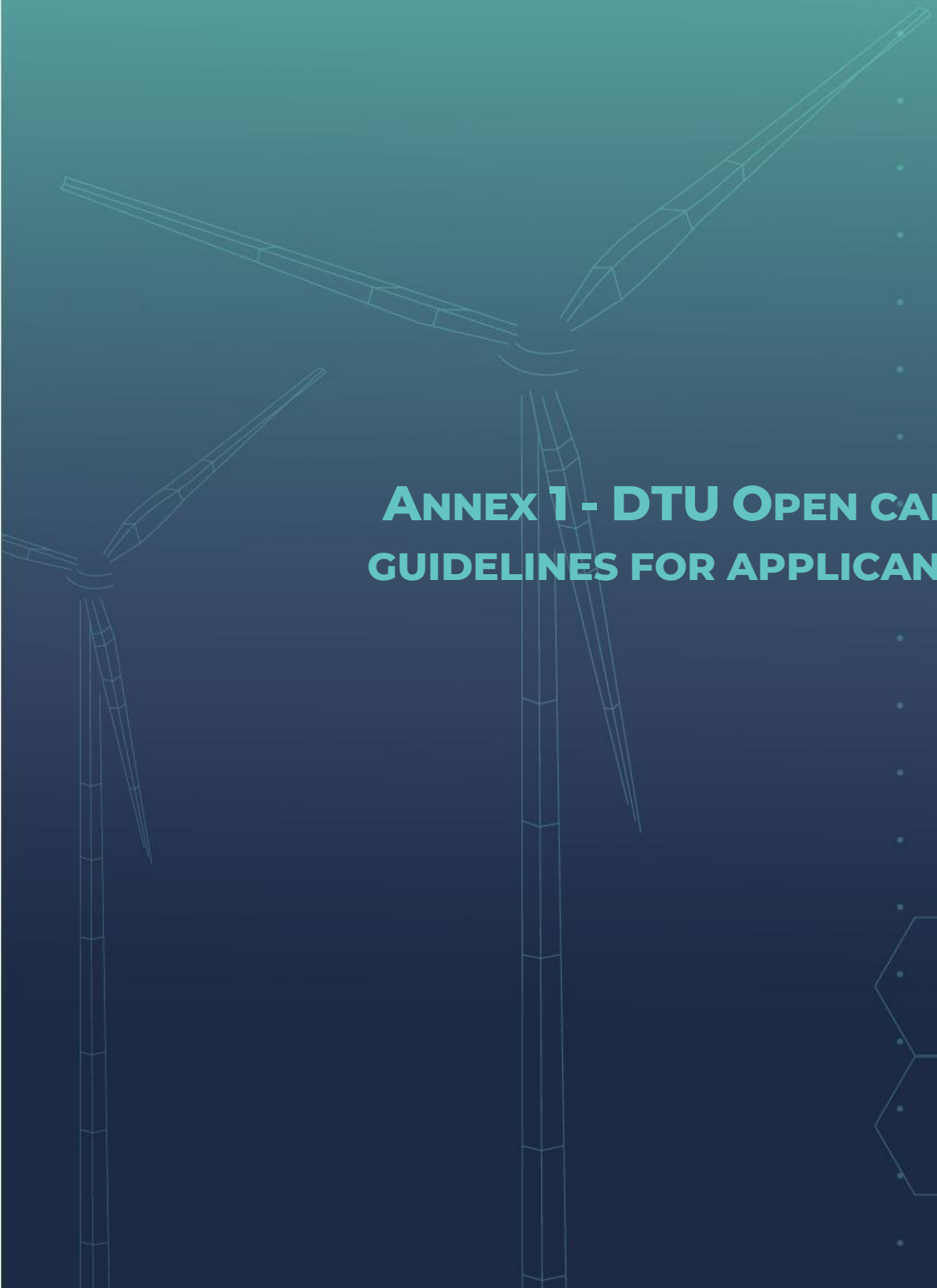
DIGIWIND

Annex 1 - DTU Open call guidelines for applicants



DTU OPEN CALL
GUIDELINES FOR APPLICANTS

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Definitions, Acronyms and Abbreviations

Acronym/ Abbreviation	Title
DTU	Technical University of Denmark
OC	Open Call
ECTS	European Credit Transfer and Accumulation System

Acronym/ Abbreviation	Title
HEI	Higher Education Institutes
MSc	Master of Science

1. Introduction

This document sets out the guidelines for participating in the DTU fee waiver open call, part of the DigiWind project - a European initiative funded under the Digital Europe Programme, Grant Agreement number: 101122836, Call identifier: DIGITAL-2022-SKILLS-03 – Specialised education programmes in key capacity areas.

In addition to this document, applicants are invited to become familiar with the DigiWind Website and the additional documentation available.

1.1 About DigiWind

DigiWind is a programme designed to equip Europe's top talent with the advanced digital skills needed to drive innovation in wind and energy systems. Through fee waivers and/or scholarships (customised in each Open Call conditions), DigiWind aims to lower the barriers to high-quality education, enabling highly qualified learners to access learning experiences at European Higher Education Institutes (HEIs).

The programme provides financial support for tuition, ensuring that individuals can participate in the Specialized Education Programs (SEPs) offered by DigiWind's partners. DigiWind offers a dynamic and flexible learning environment, with Masters of Science (M.Sc). and master courses available both in-person and/or through online/hybrid formats (customised in each Open Call conditions).

By connecting learners with educational opportunities in the wind energy and digital sectors, DigiWind fosters an ecosystem for collaboration, knowledge sharing, and career development. This initiative aims to build a skilled workforce ready to lead Europe's green transition and shape the future of renewable energy.

1.2 Team

DigiWind brings together a consortium of five world-leading Higher Education Institutions (HEIs) in the area of wind and energy systems, two SMEs at the intersection of digital technologies and renewable energy, a Large Enterprise in digital skills and education using augmented reality and virtual reality to scale up the acquisition of knowledge, skills, and competences, and an experienced SME, representing a global community to drive impactful communication, dissemination, and exploitation. To discover more about the team behind DigiWind visit the partners section on our website.

1.3 About DTU Open Call

Founded in 1829, the Technical University of Denmark (DTU) is one of the Denmark's foremost institutions of higher learning and is internationally recognized as an elite technical university. DTU offers excellent study programmes that give the freedom to pursue passions and translate them into technology with global impact.

Students at DTU benefit from:

- An innovative and open-minded learning environment
- A research-based, industry-related education
- A flexible, modular course structure
- A teacher/researcher-to-student ratio of 1:4
- Access to world-class laboratories, teaching facilities, libraries, and computer resources

DTU's cross-disciplinary programmes emphasize hands-on, project-based learning, enabling students to apply theoretical knowledge to real-life problems.

Offer

The **DigiWind DTU Open Call** presents an opportunity for students aspiring to pursue a master's degree in fields related to the digitalisation of wind and energy systems. The call targets applicants for the following DTU MSc programmes:

1. MSc in Wind Energy
2. MSc in Sustainable Energy Systems
3. MSc in Sustainable Energy Technologies

Successful applicants will receive a **tuition fee waiver worth €30,000**, which covers the full costs for the entire two-year (120 ECTS) MSc program at DTU. Up to **four (4) students** are expected to receive this waiver.

Selected candidates will be based at DTU Risø and Lyngby Campus in Denmark, where they will have access to both in-person teaching and flexible digital learning opportunities, fostering a dynamic and comprehensive educational experience.

Requirements

This Open Call is intended for **new** applicants seeking admission to DTU MSc programmes in Wind Energy and Sustainable Energy for the Spring 2026 intake.

To be eligible for the fee waiver, applicants must first apply to one of the MSc programmes during the official application period of DTU, which runs from **August 15th to September 15th, 2025**. Only after submitting the MSc application can candidates apply for the DigiWind fee waiver, which will be open from **August 15th to October 15th, 2025**.

Fee waivers are exclusively available to applicants who are citizens of the following countries that are a part of the Digital Europe Programme:

- Albania
- Bosnia and Herzegovina
- Kosovo

- Moldova
- Montenegro
- North Macedonia
- Serbia
- Türkiye
- Ukraine

Note: EU/EEA citizens are not required to pay tuition fees for degree programmes in Denmark, as their fees are covered by the Danish state. Therefore, they are not eligible for this Open Call.

Language

English is the official language for the DigiWind DTU Open Call programme. English will also stand as the official language for the whole duration of the programme. Proposals submitted in any other language will not be considered.

European Credit Transfer and Accumulation System (ECTS)

The European Credit Transfer and Accumulation System (ECTS) is a tool of the European Higher Education Area for making studies and courses more transparent. It helps students to move between countries and to have their academic qualifications and study periods abroad recognised.

ECTS allows credits taken at one higher education institution to be counted towards a qualification studied for at another. ECTS credits represent learning based on defined learning outcomes and their associated workload.

ECTS enhances the flexibility of study programmes for students. It also supports the planning, delivery and evaluation of higher education programmes. It is a central tool in the Bologna Process, which aims to make national education systems more comparable internationally. ECTS also helps make other documents, such as the Diploma Supplement, clearer and easier to use in different countries.

ECTS has been adopted by most of the countries in the European Higher Education Area as the national credit system and is increasingly used elsewhere.

For more information on ECTS please refer to the European Education Area website.

Additional information

Additional information about the DTU rules for admission to MSc and important deadlines can be found here: Apply for a Master's at DTU with a degree acquired outside Denmark.

Note: *The tuition fee for paying students enrolled in a DTU study programme is 7,500 EUR per semester. This means that the total amount of tuition fees for 2 years of MSc studies is 30,000 EUR. More information here.*

2. DTU Fee waivers for MSc programmes

2.1 Objectives

- **Promote global access to high-quality wind energy education through digital learning**

  To expand access to DTU's elite wind energy education for talented non-EU students by offering fee waivers that support hybrid learning - combining in-person research at DTU Risø Campus with advanced digital course modules - thereby aligning with the DigiWind initiative's commitment to inclusive, global digital education in sustainable technologies.

- **Support capacity building in digitalisation and system integration within the global wind energy sector**

  To equip the next generation of engineers and researchers with strong theoretical foundations and digital competencies in wind energy systems, including modelling, simulation, and control, through DTU's MSc programmes - contributing to the digital transformation of renewable energy worldwide.

- **Foster diversity and excellence in applied research on digital wind and energy systems**

  To attract high-performing students from diverse geographic and academic backgrounds to conduct master's-level research that aligns with DTU Wind's priorities in digital wind technology - such as smart operation, data-driven forecasting, and system optimisation - using DTU's world-class digital tools and research infrastructure.

- **Strengthen global partnerships and innovation networks through education**

  To enable strong international collaboration and innovation by integrating fee-waiver recipients into DTU Wind's academic and industrial ecosystems, where they will engage in cross-disciplinary, digitally supported projects that address real-world wind energy challenges with global impact.

2.2 MSc in Wind Energy

About

The MSc in Wind Energy at the Technical University of Denmark (DTU) is a two-year, full-time graduate programme (120 ECTS) taught entirely in English. It is one of the world's most established and respected master's programmes in the field, reflecting Denmark's global leadership in wind energy research and development.

The programme is hosted by DTU Wind and Energy Systems, a globally recognized research department with strong ties to industry and government, offering students access to cutting-edge facilities, world-class research teams, and real-world projects.

Programme Structure

The MSc in Wind Energy is designed to combine theoretical foundations with hands-on experience. It includes the following components:

- Programme-specific courses (core + technical electives): 50 ECTS
- Electives: 30 ECTS
- Master's thesis: 30 ECTS
- Optional: up to 10 ECTS in foundation courses for students lacking prerequisites

This modular structure allows to tailor the programme to the students' interests, with the option to pursue a specialization that can appear on their diploma.

Core Courses (50 ECTS)

- Innovation Course II – Design for Circular Economy (5 ECTS)
- Energy and Sustainability (5 ECTS)
- Energy Economics (5 ECTS)
- Planning and Development of Wind Farms (5 ECTS)
- Feasibility Studies of Energy Projects (5 ECTS)
- Wind Turbine Technology and Aerodynamics (10 ECTS)

Programme-Specific Electives (Min. 15 ECTS)

Students must choose at least 15 ECTS from the following and may take more as electives:

- Offshore Wind Energy (10 ECTS)
- Wind Turbine Aeroelasticity (10 ECTS)
- Wind Turbine Measurement Techniques (10 ECTS)
- Loads, Aerodynamics & Control of Wind Turbines (10 ECTS)
- Scientific Programming for Wind Energy (5 ECTS)
- Power System Balancing with Large-Scale Wind Power (5 ECTS)

- Offshore Grid Connection & HVDC Transmission (5 ECTS)
- Micrometeorology for Wind Energy (5 ECTS)
- Aeroacoustics (5 ECTS)
- Electric Power Systems and Machines (5–10 ECTS)
- Integration of Wind Power in Power Systems (5 ECTS)
- Renewable Energy in Electricity Markets (5 ECTS)
- Distributed Energy Modelling and Control (5 ECTS)
- Socio-technical Dimensions of Renewable Energy (5 ECTS)

Specialisations

Available (optional) specialisation tracks include:

- Mechanics & Aerodynamics
- Materials & Structures
- Offshore Wind Energy
- Electrical Wind Turbine Systems / Technology
- Digitalisation in Wind Energy

If the student's selected electives fulfil the specialisation requirements, the track will be noted on their diploma.

Master's Thesis (30 ECTS)

The thesis is a major individual research project, typically conducted in collaboration with DTU faculty and/or industry. Topics are often tied to current developments in wind energy systems, such as structural health monitoring, wind farm optimization, or digital control systems.

Elective Courses (30 ECTS)

Students can select courses from DTU's wide MSc portfolio, including:

- Additional wind energy electives.
- Broader engineering or science courses.
- Interdisciplinary topics (e.g., sustainability, innovation, or entrepreneurship.

Admission Requirements

- BSc in Engineering or Natural Sciences (e.g., Mechanical, Electrical, Energy).
- Foundational knowledge in physics, math, and engineering principles.
- English language proficiency (IELTS, TOEFL, etc.)
- Depending on the student's academic background, they may need to take up to 30 ECTS in supplementary courses.

Learning Environment

The DTU learning approach is hands-on and interdisciplinary, combining:

- Lectures, lab sessions, and real-world project work
- Access to cutting-edge facilities including wind tunnels, large-scale testing, and modelling labs
- Strong collaboration with leading companies in the wind industry
- Students are based primarily at DTU Risø Campus in Roskilde, a centre for sustainable energy research.

Career Prospects

Graduates of the programme are employed in:

- Wind turbine design and development
- Offshore wind farm planning and execution
- Grid integration, forecasting, and digital control
- Research roles in academia or R&D departments

Top employers: Vestas, Siemens Gamesa, Ørsted, DNV, and many others. The programme also serves as a strong foundation for a PhD in wind or energy systems.

2.3 MSc in Sustainable Energy

About

DTU offers two related programmes: MSc in Sustainable Energy Technologies, and MSc in Sustainable Energy Systems. Both are two-year, fulltime master's programmes totalling 120 ECTS and are taught in English.

Sustainable energy technologies

Focuses on sustainable energy technologies - such as biofuels, solar, thermal conversion, energy storage, and integration of multiple renewables.

Specialisations include:

- Bio-based fuels
- Chemical energy conversion & storage
- Solar energy
- Thermal energy conversion & storage
- Wind Energy (via elective tracks or joint programmes)

Sustainable energy systems

Emphasizes the integration and optimal operation of large-scale energy systems (electricity, heat, gas, hydrogen, transport systems). Uses modelling, digitalization, socio-economic analysis, and machine learning

Specialisations include:

- Digital Energy Systems
- Energy System Analysis
- Energy-efficient Buildings
- Plus joint international programmes such as European Wind Energy Master, N5T, etc.

Programme Structure

Both programmes share the same ECTS framework:

- Programme-specific courses (core + technical electives): ≈ 50 ECTS
- Electives (free choice across DTU MSc catalogue): 30 ECTS
- Master's Thesis: 30 ECTS
- Optional up to 10 ECTS supplementary polytechnical foundation courses.

Electives may also include programme-specific courses beyond the minimum, and up to 10 ECTS from DTU bachelor-level or external MSc courses may be counted.

Prerequisites and Admission Requirements

Sustainable Energy Systems:

- Admission requires a relevant BSc in engineering/natural sciences (e.g., Mechanical, Electrical, Energy Engineering, Applied Mathematics) DTU.
- Up to 30 ECTS of foundation courses (math, programming, physics, statistics) may be needed based on prior background DTU.

Sustainable Energy Technologies:

- Admission from relevant DTU Bachelor programmes such as Engineering Physics, Mechanical Engineering, etc.
- Supplementary foundation courses may include mathematics, programming, physics, and chemistry (up to 30 ECTS).

Core and Technical Content

While full course lists vary per programme and year, both lines combine:

- Core competence courses in energy sustainability, economics, innovation (approx. 50 ECTS)
- Technical electives aligned with the chosen specialisation (e.g., digital systems, solar, hydrogen, bioenergy, wind, integration modelling).
- For Wind Energy specialisation under Sustainable Energy Technologies, the same 50 ECTS core + elective structure appears as the MSc Wind programme; these satisfy Wind Energy requirements when chosen appropriately.

Master's Thesis (30 ECTS)

In both programmes, the master's thesis typically spans one semester. It may be conducted in collaboration with industry or research groups, often exploring advanced energy technology, systems optimization, or modelling topics.

Career Prospects

Graduates pursue roles such as:

- Implementation of sustainable energy technologies or system solutions.
- Energy systems modelling, planning, and optimization.
- Consultancy, utilities, regulators, NGOs, energy authorities, or research institutes.
- PhD opportunities—either regular or industrial PhDs—at DTU or partner institutions.

Employers include Ørsted, Energinet.dk, Danish Energy Agency, consultancy firms and international organisations.

3. Eligibility criteria

All applicants must meet the following general requirements to be considered eligible for the DigiWind DTU Open Call. An eligibility check will be conducted to discard non-compliant proposals.

3.1 General Eligibility Conditions

1. **Academic/Professional Background**: Applicants must hold a Bachelor of Science in Engineering (BSc Eng), Bachelor of Engineering (BEng) or a Bachelor of Natural Science (BSc) degree obtained at an internationally recognized university/higher education institution*. DTU does not admit students with an interdisciplinary bachelor's degree. DTU does not accept applicants with a minor in Engineering or in Natural Science.
2. **Nationality:** Applicants must be a passport holder of Albania, Bosnia and Herzegovina, Kosovo, Moldova, Montenegro, North Macedonia, Serbia, Türkiye, or Ukraine.
3. **English Language Competency:** Certified evidence of English language competency (Official score report from IELTS (min. 6.5), TOEFL (min. 88), or Cambridge English (min. 180). All applicants must demonstrate English language proficiency with an official score report from one of the following tests:
    - IELTS Academic (computer-based, paper-based, or online): Minimum overall score of 6.5
    - TOEFL iBT (including the Internet-based test, Special Home Edition, or Paper Edition*): Minimum score of 88
    - Cambridge English – C1 Advanced (CAE) or C2 Proficiency (CPE): Minimum overall score of 180

    *Note: The TOEFL certificate is **waived for native English speakers.***
4. **Acknowledgement of received DTU Master's application:** Confirmation that you have submitted an application to a DTU master's program.
5. **Application Submission:** The online submission form must be adequately filled in and submitted via the F6S platform by the specified deadline.
6. **Documents Submission:** All required documents are submitted.

Proposals marked as non-eligible will get a rejection letter with the reasons (1 to 6) for being declared as such. No further feedback on the process will be given.

*Note: Only **one proposal** will be accepted for evaluation **per candidate**.*

3.2 Required Documentation for Eligibility Check

1. **Degree Awards:** Original or certified copy of your Degree Awards.
2. **Transcripts of Results:** Transcripts for all relevant higher education degrees.
3. **Personal statement:** A statement (Max. 3 pages) explaining your motivation for applying, your interest in the program, and how your background aligns with this opportunity.
4. **Acknowledgement of received application:** Proof that you have submitted an application to a master's program at DTU (e.g., confirmation email).
5. **Curriculum Vitae (CV):** A detailed CV outlining your academic history, professional experience, skills, and any relevant achievements.
6. **English Language Competency:** Certified evidence of English language competency (e.g., TOEFL, IELTS), meeting the specified minimum scores.

4. Commitment to Diversity, Social and Economic Equality, and Gender Balance

DigiWind and DTU are committed to promoting diversity, social and economic equality, and gender balance in all aspects of this open call. We particularly encourage applications from women, individuals from economically disadvantaged backgrounds, and those who can contribute to the cultural and demographic diversity of the wind energy field.

As part of our selection process, applicants will have the option to provide information on gender, age, and socio-economic background. These factors will be positively considered during evaluation, in line with our commitment to supporting a diverse student body. The selection committee will include members with awareness of bias and inclusion, guided by best practices such as the GEAR action toolkit.

Note: All information provided regarding gender, age, and social background will be collected voluntarily and treated confidentially in accordance with GDPR/Data Privacy regulations. These data will be used solely to inform our diversity monitoring and inclusive selection measures.

5. Crafting your application

5.1 Step by step

This section provides a detailed walkthrough of the application process. Please ensure you follow these steps carefully to submit a complete and eligible application.

Step 1: Get Started on the F6S Platform

- Create your applicant account on the F6S platform: https://www.f6s.com/digiwind-dtu-open-call/apply
- Carefully read the entire **Guidelines for Applicants** document to fully understand the terms and conditions of this Open Call.
  Tip: We will also run two live webinars during the application period. Details will be announced on the DigiWind website, social media and F6S page.
- Familiarise yourself with the administrative questions by reviewing the Application Form. This document is for reference only; your application must be completed directly on the F6S platform.

Step 2: Prepare Your Documentation

Gather and prepare all required supporting documents in PDF format. Ensure no printing restrictions are applied to your files.

Mandatory Documents:

- **Degree Awards**
- **Transcripts of Results**
- **Curriculum Vitae (CV)**
- **Personal statement**
- **Acknowledgement of received application**
- **English Language Competency**

Once selected, you will sign:

A **Waiver offer letter**. This letter grants a conditional full tuition fee waiver for your specified DTU MSc program, subject to academic performance, program completion within 22 months, adherence to curriculum, self-sufficiency for living costs, and participation in promotional activities for DTU, requiring formal acceptance within five (5) business days deadline.

A **Declaration of Honour**, the template for this document, declaring your acceptance of all Open Call conditions.

Step 3: Complete and Submit Your Application

- Complete all sections of the application form directly on the F6S platform.

- Upload all mandatory documents.
- Thoroughly review your entire application before final submission.
- Submit your application on the F6S platform by the official deadline.

6. Timeline

Figure 1. DTU Open Call timeline

Note: While every effort will be made to adhere to these dates, they are indicative and may be subject to change due to unforeseen circumstances or operational needs. Any significant changes will be communicated via the DigiWind website.

7. Evaluation

7.1 Methodology

Submission will be done EXCLUSIVELY via F6S platform. A full list of applicants will be drafted containing their basic information for statistical purposes and clarity (which will be also shared with the EC for transparency). Application submission will close on **October 15th, 2025, at 17:00 CET**. There will be no deadline extensions.

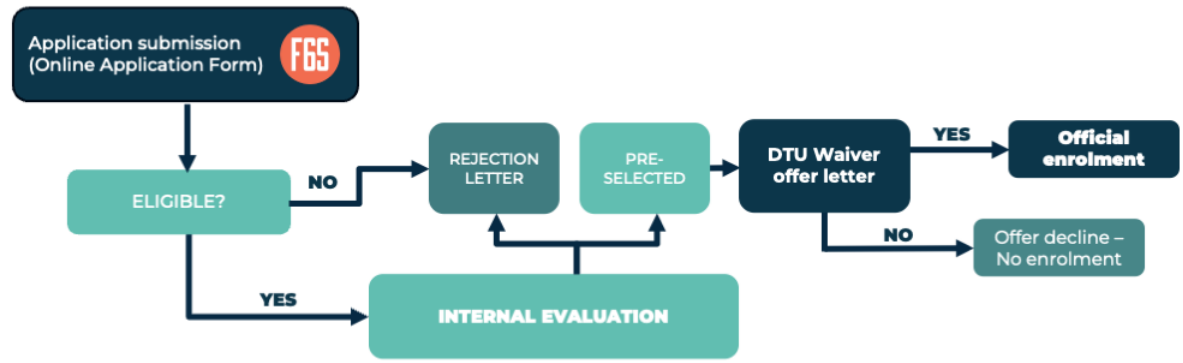

Figure 2. DTU Open Call - Evaluation overview

7.2 Eligibility check

Table 1 presents the Eligibility checklist. Each application will be scanned against the list.

Table 1. DTU Open Call - Eligibility check

Eligibility Criterion	**Met Yes/No (Y/N)**	**Reason for non-eligibility (if 'N')**
1. Academic Background	[Y/N]	Insufficient academic qualification based on applicant's grades (GPA or equivalent) that awarded the applicant's bachelor's degree as well as the applicant's extracurricular research experiences or publications, relevant work experience, relevant teaching experience, awards from competitions and extracurricular activities
2. Geographic Eligibility	[Y/N]	Not a passport holder from an eligible country.
3. English Language Competency	[Y/N]	Insufficient English language score OR no certified evidence provided.
4. Application Submission and completeness	[Y/N]	Incomplete/inadequately filled form OR not submitted on F6S platform.
5. Required Documentation		
5.1 CV	[Y/N]	CV missing
5.2 Original or certified copy of Degree awards provided.	[Y/N]	Degree awards missing/not certified.
5.3 Transcript of results provided.	[Y/N]	Transcripts missing.

5.4 Personal Statement	[Y/N]	Personal statement / cover letter missing.
5.5 Acknowledgement of received application	[Y/N]	Acknowledgement of received application from DTU missing.

7.3 Internal evaluation

Applications that pass the eligibility check will undergo an internal evaluation, conducted by a panel of three experts from DTU Wind and Energy Systems. This approach is preferred because it ensures a fair, impartial, and thorough assessment of each application, leveraging the diverse expertise within the faculty. The panel is comprised of senior academics and researchers with extensive experience in wind energy, sustainable energy systems, digitalisation in energy, and international education.

Panel members possess a strong track record in research, supervision of MSc and PhD students, and active collaboration with industry; together they bring in-depth knowledge of the programme content, and the skills needed for success in this field.

To further support fairness and mitigate potential biases, the panel is selected to reflect gender balance and diversity, as well as familiarity with best practices in inclusive evaluation. The collective judgement of the panel ensures that selections are based on recognised academic standards, the strategic objectives of the DigiWind initiative, and the specific requirements outlined in this Open Call.

7.3.1 Evaluation criteria

Only eligible candidates will be evaluated. Successful candidates must reach an evaluation threshold of 70%.

Table 2. DTU Open Call - Evaluation criteria

Percentage	**Criteria**
65%	Relevant qualification(s)
25%	Positive mindset towards green-digital energy transition in Europe
10%	Commitment to Diversity, Equality and Gender balance

7.4 Selection process

A ranked list of candidates will be prepared, and fee waivers will be offered following the order of merit. Successful applicants must indicate their intention to take up the offer within five (5) business days.

Evaluation results will be compiled into an Evaluation Summary Report, which will be sent out to applicants. Depending on the evaluation outcome (acceptance or rejection), applicants will receive via email:

Acceptance

- An Evaluation Summary Report (ESR).
- A Waiver letter offer and an invitation to the enrolment phase and following steps.

Rejection

- An Evaluation Summary Report (ESR) for eligible applications that reached the internal evaluation phase.
- A rejection letter to ineligible applications.

Rules for reserve

Successful applicants above the threshold will be ranked in order of their scores. Where the number of applicants exceeds the number of available places, remaining applicants above threshold will be put on a reserve list and may subsequently receive an offer if any of the successful candidates withdraw or are unable to take up the position.

7.5 Redress process

Applicants who are not satisfied with the evaluation of their application, may within 3 working days of the result being issued submit a written appeal, which will be reviewed by a panel, chaired by the DTU DigiWind representative, Project officer and one external member. Appeals are typically not allowed for disagreements with the academic judgment (score) or if the decision was based on the applicants misunderstanding of the application. Valid grounds for appealing a fee waiver offer decision generally focus on errors in the assessment process or claims of discrimination.

8. Programme enrolment

To secure your **DigiWind tuition fee waiver**, you'll need to formally accept the offer by signing and returning the waiver letter within five (5) business days. The acceptance confirms your agreement to the **academic and participation conditions** designed to ensure your success in the programme. These conditions include:

- Maintaining a **minimum GPA of 8**.
- Completing your Master's degree within **22 months**.
- Adhering to the **specified course requirements for digital skills**.
- Actively participating in **student ambassador activities**.

Once your **DTU Open Call tuition fee waiver** is accepted, you'll be directly enrolled in your chosen MSc programme, either **Wind Energy** or **Sustainable Energy**, as your admission will already be confirmed. You'll then gain access to the **DTU student platform**, which provides essential guidelines on **course registration, student accommodation, and orientation activities**. For more detailed information on the processes following your DTU application, please refer here.

Your commitment to academic progress and fulfilling the waiver conditions will be **reviewed after each semester**. Your continued exemption from tuition fees is contingent upon meeting these standards throughout your studies. You'll also receive comprehensive guidance and access to **DTU student services** to support you in successfully completing the programme. If academic performance falls below requirements, DTU will provide remediation opportunities, including re-examination attempts and academic support services, before considering waiver discontinuation. Fee waiver termination would only occur as a last resort after multiple semesters of poor performance or exhaustion of available remediation options.

9. General Information

9.1 Data protection

In order to process and evaluate applications, and manage project implementation, the DigiWind consortium will need to collect Personal and Industrial Data.

- F6S Network Ireland Limited will act as Data Controller for data submitted through the F6S platform for these purposes. Please see our privacy policy here.
- A Data Protection Officer (DPO) has been appointed by F6S generally, to ensure compliance with data protection regulations, such as the General Data Protection Regulation (GDPR), and that personal data is collected, processed, and stored in a secure manner.
- The F6S platform's system design and operational procedures ensure that data is managed in compliance with the General Data Protection Regulation (EU) 2016/679 (GDPR).
- Each applicant will accept the F6S terms to ensure compliance. Please refer to https://www.f6s.com/privacy-policy to review the F6S platform's privacy policy and data security policy.
- Apart from the F6S platform, data will also be stored in the F6S Google Drive, and in the project repository on Group Office managed by the project coordinator DTU.
- Note that the DigiWind consortium must retain generated data until five years after the balance of the DigiWind project is paid or longer if there are ongoing procedures (such as audits, investigations or litigation). In this case, the data must be kept until their conclusion.

9.2 Confidentiality

Confidentiality obligations:

- Selected applicants are required to maintain confidential any project data, documents, invoices and other materials (in any form) during the implementation of the activities and for 5 years after project completion.
- This confidentiality period can be extended by agreement with the EC and the DigiWind consortium.
- Information shared during the project, whether written or spoken, is only considered non-confidential if DigiWind agrees and confirms it in writing within 15 days.
- Confidential information must only be used for project implementation, unless otherwise agreed upon.
- Any information shared during the application stage will be treated as confidential.

9.3 Origin of funds

Once an applicant has been selected for funding, they will be required to sign a dedicated DTU Waiver offer letter with the HEI. It is important to note that the funds attached to the Waiver offer letter come directly from the funds of the Digital Europe Programme DigiWind project, which has been co-funded by the European Commission. Therefore, the funds remain the property of the EC until the payment of the balance, which is managed by the project partners in DigiWind via European Commission Grant Agreement Number 101122836.

The Waiver offer letter represents a commitment from both the DigiWind project and the sub-grantees who will receive funding. The relationship between sub-grantees and the European Commission through the DigiWind project carries a set of obligations for the sub-grantees with the European Commission. These obligations will be outlined in the Learner Agreement, which the selected applicants will need to review and agree to.

It is the responsibility of the sub-grantees to ensure that they fulfil these obligations, and the DigiWind consortium partners will provide guidance and support as needed. All selected applicants should carefully review the terms of the agreement and ensure that they are able to meet their obligations to receive the funding and successfully carry out their programme.

9.4 Visa requirements

For non-EU/EEA applicants, a **residence and work permit for students (ST1)** is required for stays exceeding 90 days. The process for obtaining this permit is initiated by DTU once they have received your **first tuition fee instalment**.

Following this, DTU will provide you with a unique **username and password** to access the online residence permit application portal at **New to Denmark**. This platform is where your application will be processed. You will receive comprehensive information and guidance regarding the residence permit application directly through this portal.

It's important to note that the ST1 application involves two parts: one completed by DTU as your host institution and the other by you as the applicant. You will be guided through filling in your section and submitting all necessary documentation.

For further details please refer to the additional information available here.

9.5 Health Insurance

All residents in Denmark, including international students enrolled in long-term programmes and registered with a Danish CPR number, have access to free public healthcare. This covers medical treatments, hospital care, and general practitioner visits. It is, however, the responsibility of the student to ensure they have adequate

health insurance coverage for any period prior to obtaining their CPR and yellow health insurance card, as well as for services not covered by Danish public health insurance (such as dental care, repatriation, or travel outside Denmark).

9.6 Disclaimer

While every effort has been made to ensure the accuracy of this document, the DigiWind Consortium reserves the right to make updates to the Guidelines for Applicants. Any significant changes will be officially announced on the DigiWind website and clearly communicated to the Applicants.

10. Contacts

The DigiWind Consortium serves the following support:

- F6S Online Q&A: for any questions regarding submission and the Open Call itself - https://www.f6s.com/digiwind-dtu-open-call/discuss
- F6S support team for any technical issue on the F6S platform: support@f6s.com
- DTU Open Call Documents: https://digiwind.org/open-calls/dtu-open-call/

More information at: https://digiwind.org/open-calls/

For any other communication need, please contact the Help Desk: dtu-opencall@digiwind.org